



**Wivelsfield Primary School**  
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www.wivelsfield.org  
Headteacher: Mrs H Smith BA Hons NPQH

2<sup>nd</sup> November, 2020

Dear Parents and Carers,

I hope you all had an enjoyable half term break, despite the awful weather.

Following the government announcement last Saturday, senior leaders have agreed a few changes to ensure we keep the whole school community as safe as possible during this time of rising rates of Covid -19 infection.

### **Drop off and collection**

As before:

- Please ensure you maintain 2m social distance at all times.
- Only one parent or carer should accompany their child or children onto the school premises.
- Please leave the premises as soon as possible.

### **New request:**

- **Please wear a face covering outside, as well as if you come into the main reception area.**

### **Volunteers and Visitors**

Thank you to everyone who has offered to help in school, your help is invaluable. However, we have made the difficult decision that we cannot allow volunteers in school at the moment. We will be in touch as soon as we feel it is safe to invite you in again.

Likewise, until 2<sup>nd</sup> December at the earliest, we will not be allowing any visitors in to school to offer curriculum enrichment. We will, however, still be welcoming other professionals such as health and social workers.

### **Extra- Curricular Clubs**

In line with most other schools, we are cancelling extra-curricular clubs led by outside agencies. However, I am delighted that Mrs Sinclair will continue to run her outdoor sports clubs: multi skills for Years 3 /4 and netball for Years 5/6. Your children will now be dismissed from the KS2 gate, rather than the main reception area and if it is wet, the club will be cancelled, rather than being held in the hall.



Mrs Sinclair will also continue to lead her lunch time running clubs.

**Staff wearing face coverings or visors**

Your children may see more staff wearing face covering or visors around the school building, or in the lunch hall. Some staff, working in close proximity to children, may wear visors while teaching then, but they will not wear face coverings to teach.

Thank you for your ongoing support during these very different times. As always, please feel free to see me or any member of the senior leadership team with any questions or concerns you might have at either end of the day, of course contact the office and I will get back to you.

Keep safe and well.

Kind regards

*Helen M. Smith*

Helen Smith  
Headteacher

