



Wivelsfield Primary School
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Headteacher: Mrs H Smith BA Hons NPQH

11th September, 2020

Dear Parents and Carers,

It has been lovely to have a school full of children again and I am proud of and impressed by the way in which they have all adapted to and willingly abided by our new Covid-secure routines and expectations.

This week we have been considering what is working well and what needs to change a little.

Whilst there is a senior member of staff at the pedestrian gate in the mornings, we cannot guarantee they will not be needed elsewhere e.g. to supervise the bus turning around. The only other staff are busy organising children to come into school at their allocated times. This means we need you to come onto the school car park area to supervise your child until they are called forward to be admitted to school. This may differ from what has previously been said, apologies for any confusion caused. We may be able to reduce the time between starting times in KS2 in a few weeks, but this cannot be guaranteed. I understand that some of you need to get to work, but we remain in unusual circumstances and our priority has to be to ensure the safety of the whole school community.

We have identified an area where we will ask KS2 children who arrive by bus to wait

Below are a few observations that I would appreciate your co-operation in adhering to:

Drop off and Collection

- Please ensure you observe 2m social distancing between adults on the school premises (and outside by the pedestrian gate).
- There can be no flexibility for drop off and collection times from that published.
- Please do not allow your child to play on the bicycle racks.
- Please supervise your children whilst waiting for them to be admitted to school, or for an older sibling to be dismissed.
- Please do not ask other parents to supervise your child.
- At the end of the day, please move forward to the 'front' of the car park so teachers and children can easily see you. Unless your child is in Year 5 or 6 and has permission to leave, we will not dismiss them to parents who wait on the pavement outside the pedestrian gate.

School Lunches.

You have received a letter about this.

From **Monday 14th September:**

Robins, Hedgehogs, Rabbits: Full menu as usual

Foxes, Otters, Badgers, Owls: Jacket potato with beans, tuna or cheese, or sandwiches.

Handwashing

Handwashing has been taking up a lot of learning and play time. To reduce this, we have introduced the use of hand sanitizer instead of handwashing for some times in the day. The sanitizer is approved for use against Covid-19. Children will always wash their hands, rather than use sanitizer after using the toilet, before eating and after eating.

If you do not want your child to use hand sanitizer and would prefer them to handwash throughout the day, please drop the office an email, or call the school, to let us know.

Celebration Assembly

At the moment we cannot hold whole school assemblies, but we still want to celebrate children's achievements. Each Friday I will be visiting each class to award the class person of the week and other awards. Children can bring the relevant soft animal, cup or behaviour bee home, but please ensure they are returned to school on the following Monday so they can be quarantined for the appropriate length of time. Thank you.

Volunteers

We look forward to welcoming volunteers back into school in a few weeks' time. Ms Meade will be coordinating this side of school life and will be in touch soon. There will be new procedures to abide by and we will be asking all our volunteers to attend a Covid and safeguarding briefing before they start working with the children.

School Diary

We will be considering if there is any way we can plan productions etc. in the near future and once we have done that I will send out a diary of key events for the year. Let's hope Sports Day at least, can be a definite yes!

Other matters:

Just a reminder that children should not bring valuables to school. We cannot be responsible for any items that are mislaid, although we will always try to find what has happened to them. Smart watches are not allowed as they can connect to the internet, which is a safeguarding risk.

Thank you for your ongoing support for all the routines and procedures we have in place to keep the whole school community safe.

Kind regards,

Helen M. Smith

Helen Smith
Headteacher

